

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Tuesday, March 16, 2010 - 7:00 p.m.

The Public Work Session was called to Order by Chairman Hartlaub at 7:20 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Hartlaub, Woerner, Parr and Gobrecht. Also present were Solicitor Linus Fenicle and Terry Myers and Mike Knouse from C. S. Davidson, Inc.

VISITORS: Visitors register attached.

APPROVAL OF AGENDA: The Agenda was approved with the following additions: (13E – Proposal for Water & Sewer Audits) and (13F – Resolution to Appoint Chief Administrative Officer for Pension Plans) in a motion by Supervisor Parr and seconded by Supervisor Gobrecht. Motion carried.

APPROVAL OF DISBURSEMENTS: The Disbursements for the Month of March, 2010, from all Funds, were approved as listed in a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried.

APPROVAL OF MINUTES: The Minutes of the Regular Meeting of March 4, 2010 were approved, as submitted, in a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried.

RECREATION BOARD REPORT: No one was present to report on the Recreation Board. The members of the Board received an e-mail from Chris Gienski. She asked the Board to check with Mike Knouse regarding a bid bond check from Todd Gosnell Construction. Mike will check for this item.

CHIEF OF POLICE REPORT: (A) The Monthly Statistics Report for March, 2010 was approved in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried. (B) Chief Hippensteel also had a request to purchase an addition to the security equipment in the booking area. This equipment would unlock doors, signal where to come in and open doors to allow entrance when a back-up is required. The Board approved this expenditure of \$859.00 in a motion by Supervisor Parr, seconded by Supervisor Woerner and carried.

ROUTINE WORK SESSION ITEMS: ENGINEER'S REPORT – Mike Knouse presented a written report of C. S. Davidson, Inc. dated March 16, 2010. Written copies were distributed to Supervisors and Staff (copy in Township files). Construction Projects --- Street Maintenance Program – Bridge Inspection – The permits have been issued for bridge maintenance work and the Tracey Road bridge replacement.

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This construction has been budgeted for 2010. Bid specifications have been prepared and in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried, the Board authorized the advertisement of these bid specifications. Supervisor Woerner voted against this motion. Area 2 & 3 Sanitary Sewers – A schedule for restoration work has been furnished by the Contractor and is available at the Township office. Eminent domain proceedings have been filed for the easement at the Yingling/Small property. The property owner is now in agreement to the \$8,400.00 offer that was made after appraisal. In a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried, the Board approved the offer of \$8,400.00 for this easement. Investigations and Reports - -- Sewage Planning Update – The comments of the Township Planning Commission and the York County Planning Commission have been incorporated into the Plan. On the recommendation of the engineers, the Board agreed to place the plan for public comment in a motion by Supervisor Woerner and seconded by Supervisor Gobrecht. Motion carried. The Board will continue its review and all concerns of the Board and any comments received from the public will be reviewed and addressed. Miscellaneous --- Sanitary Sewer/Penn Township – WMT has sent a formal request for negotiation with Penn Township. An e-mail was received asking for more information and that information was sent. A draft of an agreement and terms for negotiation will be available soon. Developer's Agreement – A revised draft agreement with Penn Township has been distributed. This agreement is necessary to formalize the treatment capacity reservation that was granted in the Developer's Agreement. The adoption of this agreement will be tabled until after some negotiations have taken place with Penn Township.

SOLICITOR'S REPORT: Linus reported that he has sent the advertisement for the Public Hearing for the Zoning Ordinance Amendments that will be held on April 20, 2010. There will also be a Conditional Use Hearing for Nextel at the April 1, 2010 Meeting of the Board.

CORRESPONDENCE: (A) Invitation received from the York County Planning Commission to a Plan Advisory Committee meeting for the Act 167 Stormwater Management Plan. Kevin indicated that several staff members will be attending.

REPORTS: The Treasurer's Report for February, 2010 was approved, as distributed, in a motion by Supervisor Woerner, seconded by Supervisor Parr and carried.

The Code Enforcement Officer's Report for February, 2010, was accepted, as distributed, in a motion by Supervisor Gobrecht, seconded by Supervisor Woerner and carried.

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The Roadmaster's Report for February, 2010 was accepted in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

The Pleasant Hill Fire Company and Ambulance Reports for January and February, 2010 were accepted in a motion by Supervisor Gobrecht and seconded by Supervisor Woerner. Motion carried.

The SEO Report for February, 2010 was approved and accepted in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

The Utilities Supervisor's Reports for January and February, 2010 were accepted, as distributed, in a motion by Supervisor Woerner, seconded by Supervisor Parr and carried.

The EMA Activity Report for February, 2010 was approved and accepted in a motion by Supervisor Woerner and seconded by Supervisor Parr. Motion carried.

MANAGER'S REPORT: Kevin reported that there has been damage done to a twelve inch sewer main and lateral along Pumping Station Rd. This is allowing about 40,000 gallons of ground water to infiltrate the sewer system. Three estimates have been received: Doli Construction - \$16,708.00, C. E. Williams - \$14,414.00 and Womex - \$10,725.00. This is an emergency repair situation and in a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried, the Board approved this repair project by Womex in the amount of \$10,725.00. Kevin has prepared some bid specifications for a new 5-ton dump truck through the Co-Stars Program. The price would be approximately \$108,863.00 and \$25,000.00 to \$26,000.00 per year has been budgeted. In a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried, the Board agreed to proceed with this purchase. Supervisor Woerner voted against this motion due to the lack of funding. He would like to see this decision held off until later in the year when the Board could take a look at it again.

NEW BUSINESS: (A) In a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried, the Board approved two emergency equipment drivers that were presented to them by Chief Ted Clouser. The names of the new drivers are John Hoffman and Frederick Padgett. (B) The Board approved a training session being offered by PSATS for Kevin, Bev and Nancy to attend, in a motion by Supervisor Parr and seconded by Supervisor Woerner. Motion carried. (C) In a motion by Supervisor Gobrecht, seconded by Supervisor Woerner and carried, the Board approved the "Wine Tasting on the Hill" joint fundraiser by The PHVFD and the WMT Lions Club. This will be held September 25 and 26, 2010 at the fire company carnival grounds.

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(D) The discussion on snow emergency routes will be listed under old business at a later date. Mike Hampton was absent tonight and he will be included on the review of these routes. (E) In a motion by Supervisor Gobrecht, seconded by Supervisor Woerner and carried, the Board approved the proposal received from Stambaugh Ness for the audit of the Public Sewer and Public Water Funds for the year 2009. The proposal is for \$1800.00 for the Sewer Account and \$2100.00 for the Water Account. (F) In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and a unanimous roll call vote, the Board adopted Resolution #2010-14, which names Harold Hartlaub as the Chief Administrative Officer of the Township Pension Plans for the year 2010.

PUBLIC COMMENTS AND/OR SUPERVISORS COMMENTS: Supervisor Woerner asked the Board to consider having Donna Elicker of Hemler Drive, who is a certified stenographer, to record and report on the Township's public hearings. Kevin will contact Donna to discuss this idea. Mr. Woerner also asked Mike Knouse to check on the Township road mileage that qualifies for liquid fuels money to be sure they have an accurate account of township road miles. Mark asked if the Township had any policy on the recording of the meeting minutes. Linus explained that a resolution was adopted to destroy the recordings after the minutes are approved. David Barber, Kenlee Circle, questioned the ability to destroy digital recordings. Kevin will check to see if they can be permanently deleted. Frank Kadyszewski, 265 Valley View Drive, received an explanation regarding the sewer fees being paid to Penn Township to reserve sewage capacity at Penn's Treatment Plant. He questioned whether bids had gone out for the Sewer and Water Account Audits. It was explained that these are considered professional services and they do not need to be bid out and Stambaugh Ness has been doing these audits for many years. Mr. Kadyszewski asked if the reports that are submitted monthly for the Board's approval could be posted on the website. He also remarked that the meetings should begin at 7:00 p.m. as they have been advertised. Chairman Hartlaub reported that the Board of Supervisors held an executive session this evening with the Township Board of Auditors before the start of this meeting. David Morris thanked the Township for getting him plowed out from the snowstorms and asked if they would consider paving Ross Rd. since it is in such bad condition. He volunteered to pay \$3,000.00 towards the repaving of the road because he feels it is a safety issue. Elaine Sneeringer, 2820 Pleasant Hill Rd, asked the Board to reconsider the need to run the public sewer line down to her house on Pleasant Hill Rd. This is an agricultural area and no one is having problems with their systems. The Board requested that she send her comments in to the Township with her concerns about the Act 537 Plan. Carl Grubb, 590 Impounding Dam Rd., asked the Board to consider having residents buy bags for the trash collection. This seems like it would benefit the individuals who don't generate much garbage. The Board explained that this is currently an option and the details will be included in the next newsletter. Sterling Mummert, 99 Lakeview Terrace, again

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questioned why he needs to connect to the public water system. He asked for verification concerning the proposed fines and jail time if he refuses to connect. Linus explained that the ordinance requiring connection designates the land owners are responsible for hook-up. Donna Elicker, Hemler Drive, wished to extend her thanks to the Board of Supervisors, Police Department and Township staff. She appreciates their hard work and believes that West Manheim Township is a wonderful place to live.

NEXT SCHEDULED MEETINGS: Joint Bid Awards – Wednesday, March 24, 2010 at 7:30 p.m. Supervisors Regular Meeting – Thursday, April 1, 2010 at 7:00 p.m. with Supervisors Caucus at 6:30 p.m. Work Session Meeting - Tuesday, April 20, 2010 at 7:00 p.m. with Supervisors Caucus at 6:30 p.m.

ADJOURNMENT: The Work Session Meeting was adjourned at 8:45 p.m. in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

Respectfully submitted,

Nancy C. Smith
Secretary